

Dear Parent/Guardian,

The Grange P-12 College is looking forward to another great year of teaching and learning and would like to advise you of The Grange P-12 College's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for your ongoing support as this allows our school to offer a wide range of programs and curriculum experiences to enhance your child's learning.

This year we have invited Lilydale Books to assist families in purchasing stationery items to own and use (see booklist attached). Items can be purchased from Lilydale Books online or booklists can be pre-ordered by returning the completed booklist to the school office before 12 December. For your convenience we have also invited Lilydale to attend our school on the following date so families can purchase and collect items on the day. For families wanting to attend in person, please come to the Deloraine Campus (Secondary) as follows:

BOOKSALE DAY

DATE: Thursday 20 January 2022

TIMES: 9:00am – 12:30pm

1:30pm – 5:00pm

Lilydale Books onsite between 10am – 4pm

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely



David Smillie
College Principal



Marcel Mahfoud
School Council President

PREP

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Reading Sachel with School Logo Chair Bag Edvantage (Red)	\$10
Software Subscriptions	\$20
Student ID card	\$15
Swimming Program	\$10
Prep Classroom consumables, materials & equipment Art – Paint, crayons, canvas, coloured paper Science – STEM equipment Maths – Counting equipment English – Bonza Book Box, Modern Cursive Handwriting Vic Prep Sport – Equipment General – Whiteboard Pack (inc pens & eraser)	\$25
TOTAL	\$80
***Inquiry	TBC
***Wellbeing	TBC
Total Curriculum Activities	\$

Educational items for students to own

Please see the attached booklist that the school recommends you purchase from Lilydale Books for your child to individually own and use.

Extra-Curricular Items and Activities

Grange P-12 College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

All 2021 Excursions will be advised and charged when approved - If credits are available in your account this may be used toward 2022 excursions.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Families will be invoiced for Incursions / Excursions when they are approved to proceed</i> <i>*** Families in receipt of CSEF (Camps, Sports and Excursion Funding) can pay for these items with these funds</i>		
Total Extra-curricular Items and Activities		\$

PREP

Financial Support for Families

We understand that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State School Relief Fund
- Families experiencing financial hardship can gain assistance from our Wellbeing Team[insert the school's financial support options for families].

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Heather Seddon

Ph: 03 9748 9166 | Email: the.grange.p12@educaiton.vic.gov.au

Payment methods

- Parents can choose to make multiple contributions to the school throughout the year
- Individual Payments for Extra Curricular items can be made now to either campus front office between 8.30am and 3.30pm Monday - Friday
- Credit card and EFTPOS facilities are available at both campuses.
- BPAY payments are accepted(account reference numbers are on all family statements)
- CentrePay Payment Plans for Extra Curricular Items can be set up (parents who receive Centrelink can set up payment plans please speak to College Business Manager)
- Payment Plans for Extra Curricular Items are available- (by arrangement with College Business Manager)

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.