

PREP

Dear Parent/Guardian,

The Grange P-12 College is looking forward to another great year of teaching and learning and would like to advise you of The Grange P-12 College's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for your ongoing support as this allows our school to offer a wide range of programs and curriculum experiences to enhance your child's learning.

This year we have invited Lilydale Books to assist families in purchasing stationery items to own and use (see booklist attached). Items can be purchased from Lilydale Books online or booklists can be pre-ordered by returning the completed booklist to the school office before **8 December**. For your convenience we have also invited Lilydale to attend our school on the following date so families can purchase and collect items on the day. For families wanting to attend in person, please come to the Deloraine Campus (Secondary) as follows:

BOOKSALE DAY

DATE: Tuesday 23 January 2024

TIMES: 9:00am – 12:30pm

1:30pm – 5:00pm

Lilydale Books onsite between 9am – 3pm

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely



David Smillie
College Principal



Marcel Mahfoud
School Council President

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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Reading Sachel with School Logo Chair Bag Edvantage (Red)	\$10
Software Subscriptions	\$20
Student ID card	\$15
Swimming Program	\$10
Prep Classroom consumables, materials & equipment Art – Paint, crayons, canvas, coloured paper Science – STEM equipment Maths – Counting equipment English – Bonza Book Box, Modern Cursive Handwriting Vic Prep Sport – Equipment General – Whiteboard Pack (inc pens & eraser)	\$25
Total Curriculum Activities	\$80

Educational items for students to own

Please see the attached booklist that the school recommends you purchase from Lilydale Books for your child to individually own and use.

Extra-Curricular Items and Activities

Grange P-12 College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Families will be invoiced for Incursions / Excursions when they are approved to proceed</i> <i>*** Families in receipt of CSEF (Camps, Sports and Excursion Funding) can pay for these items with these funds</i>		
Excursions to be confirmed	\$TBC	
Total Extra-curricular Items and Activities		\$TBC

Financial Support for Families

We understand that some families may experience financial difficulty and offers a range of support options, including:

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- the Camps, Sports and Excursions Fund
- State School Relief Fund
- Families experiencing financial hardship can gain assistance from our Wellbeing Team

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Heather Seddon

Ph: 03 9748 9166 | Email: the.grange.p12@education.vic.gov.au

Payment methods

- Parents can choose to make multiple contributions to the school throughout the year
- Individual Payments for Extra Curricular items can be made now to either campus front office between 8.30am and 3.30pm Monday - Friday
- Credit card and EFTPOS facilities are available at both campuses.
- BPAY payments are accepted (account reference numbers are on all family statements)
- CentrePay Payment Plans for Extra Curricular Items can be set up (parents who receive Centrelink can set up payment plans please speak to College Business Manager)
- Payment Plans for Extra Curricular Items are available- (by arrangement with College Business Manager)

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



THE GRANGE P-12 COLLEGE

PREP 2024 BOOKLIST

Complete your booklist online at www.lilydalebooks.com.au/booklist

We recommend **Home Delivery or Click & Collect** as the most convenient option. During peak periods there may be longer than usual wait times for booklists that have not been ordered online.



Option 1 – Home Delivery (Recommended)

Orders made by December 8th that exceed \$200 will receive free postage. Free postage applies per student order.



Option 2 – Click & Collect

You will receive an SMS and email when your order is ready for collection from the store. Most orders are ready within 3 – 5 business days.



Option 3 – School Collection

Order by December 8th to collect your order from The Grange P-12 College on Tuesday, January 23rd between 9AM – 3PM.

For the latest information on **trading hours, step-by-step guides to ordering online, FAQs, eBook information** & more, please visit www.lilydalebooks.com.au

Have a question? We are here to help.

- 📞 Call our friendly staff 03 9739 6186
- ✉ Email us at info@lilydalebooks.com.au
- 📍 Visit us at Unit 1, 25-27 Hightech Place Lilydale VIC 3140

LilydaleBOOKS

TOTAL PRICE

THE GRANGE PREP STATIONERY PACK 2024

\$93.00

This pack is for all Prep students. The contents of your pack are listed below.

- 2 10 FABER CASTELL JUNIOR TRIANGULAR GRIP EXTRA THICK COLOUR PENCILS
- 2 CRAYONS TEXTA ZOOM WALLET 12S WALLET
- 10 TRIANGULAR GRIP HB PENCIL FABER CASTELL
- 1 SHARPENER DOUBLE HOLE WITH CONTAINER
- 1 SCISSORS SMALL 130MM MICADOR RIGHT HANDED
- 1 MULTI PURPOSE POUCH 340X135MM
- 10 64 PAGE MEGASAURUS SCRAPBOOK 335 x 240
- 1 64 PAGE MINISAURUS SCRAPBOOK 168 x 240 90GMS
- 5 DOCUMENT WALLET CLEAR PVC WITH CLIP (Clear)
- 1 DOCUMENT WALLET CLEAR PVC WITH CLIP (Red)
- 2 64 PAGE BUGS PROJECT BOOK 24MM 240 X 335MM
- 2 64 PAGE A4 EXERCISE BOOK 24MM DOTTED THIRDS
- 1 A3 SKETCH BOOK 20 PAGE
- 5 GLUE STICK 40 GRAM
- 2 48 PAGE A4 STORY BOOK 12MM TWO THIRDS RULED
- 1 STEREO EARPHONES MINIJAC 3.5MM INPUT